PARTY REQUEST FORM

MHS FIELD HOUSE WOULD LOVE FOR YOU TO ENJOY YOUR PARTY EXPERIENCE WITH US

Availability:

School Year (September - May)

Sundays 1:30-3:30PM
Setup begins @1pm

Summer (June & July)

Mondays & Wednesdays 5:30-7:30pm
Set-up begins @ 5pm

Rates:

$75 for up to 10 youths and/or adults

Each additional youth or adult exceeding 10 is an additional $2

***Payment is due on the day of your Party**

Details:

Conference Room: Bring your own food and dinnerware, and we'll happily provide the space!! Room will be yours to use during party hours.

Gym: Tons of sports options available! This includes kickball, soccer, basketball, volleyball, etc.

Pool: Water fun is also open for party guests to enjoy during the party hours.

(Locker rooms and bathrooms available)

**** Request Form for parties must be made at least one week in advance.**

Party Name:_____

Parent(s)/Guardian(s) Name:_____

Phone #:_____ E-mail:_____

Number of Guests Expected:_____ *Guests or Family Members (Ex. Grandparents) not using facilities will not be charged

Date of Interest Choice #1:_____ Time:_____

Date of Interest Choice #2:_____ Time:_____

# of Extra Tables: _____ # of Extra Chairs: _____

Conference room (20x20) includes, TV, mini fridge, microwave, whiteboard, 1 large table and 10 chairs

(Over)

Party Rental Policies

Attention: Please read the following carefully.

1. The MHS Field House has the right to refuse any rental requests.
2. The user groups' participants will use only the area specified in this reservation agreement. Participants may not enter or use other areas of the facility. (*Pool & Gym Included)
3. Recurring reservations are not allowed.
4. **When bringing food in, please be considerate and leave the room as you came in.**
5. The MHS Field House may terminate this agreement and permission to use the facilities at any time for a good cause and without obligation.
6. User groups will be responsible for conduct of its participants. Chaperons of at least 21 years of age are required at a 1:10 ratio for youth.
7. **Children 12 years old and under must be with an Adult (18 years old & Over) at all time in the water. Watching on the side of the pool is NOT acceptable.**
8. User group will be responsible for the conduct of its participants.
9. No alcoholic beverages, drugs or smoking will be allowed, regardless of the age of the participants.
10. The renter/s shall be responsible for set-up and cleanup, including any replacing of tables, chairs, and other equipment. Renters are required to remove (at their expense) materials, decorations, equipment, or excess trash before leaving the facility. Items may not be left without authorization of the MHS Field House Staff.
11. The renter shall be responsible for any damages to the MHS Field House facility, property or equipment caused during the rental period.
12. No rental function may be advertised to the public without MHS Field House authorization. Use of the MHS Field House facilities does not imply endorsement or sponsorship of any event by the MHS Field House. Therefore, promotion shall be designed in such a way that no suggestion of endorsement or sponsorship is implied.
13. **Proper bathing suit and gym attire (ex. shoes) are required by all users using facilities.**
14. Admission fees cannot be charged & Field House Staff instructions must be followed.
15. There might be times the Gym is closed for other activities/events. Pool can be reserved for half the fee.
16. The MHS Field House does not provide accident or health insurance for its members or participants, invitees, or nonprofit groups renting facilities. It is the responsibility of every individual, their parent or legal guardian, to provide for their own accident and health coverage while participating in any function at the MHS Field House.
17. The MHS Field House assumes no responsibility for the personal property lost or damaged of individuals or groups utilizing the facilities and property.
18. **Pre set-up of facilities will be allowed 30 mins prior to the party start time.**

Assumption of Risk and Hold Harmless Agreement: The user organization assumes all risk of loss, damage or injury to persons or property which arises out of the user organization's use of the facilities or equipment at the MHS Field House. The user organization agrees to indemnify and hold the MHS Field House, its agents, servants, and employees harmless from all liability, loss or damage whatsoever from.

Please Read and Sign Below:

I hereby waive any right or cause of action of any kind whatsoever arising as a result of such activity from liability may accrue to MHS Field House. I also give permission for the public display of any studio pictures that are taken at the party.

Parent's Signature:_____

Date:_____

Office Use Only:

Amount Due (office):_____ # of youths/adults over #10:_____ EST. Fee:_____ **FEE DUE:_____**

Payment by: Cash_____ Check _____/ #_____ Credit Card _____

Confirmed Date:_____ Confirmed Time:_____